SAN DIEGO COLLEGE OF CONTINUING EDUCATION

Professional Development Committee

MINUTES - Monday, December 8, 2025 **2:00 – 3:00 PM** **Zoom virtual meeting**

Members Present:	Diana Vera-Alba, Jackie Sabanos, Jessica Luedtke, Carla Grossini-Concha, Lily Gonzalez, Maureen Rubalcaba, Cat Prindle, Megan Leppert, Esteban Alvarado
Not Present:	Michele Madrid-Novak, Veleka Iwuaba, Denise Munoz, Patty Lopez, Floreniza (Carla) Yumul, Tammy Krasne
Guest(s):	Janielle Bilello
AGENDA	
1. Call to Order 2:02 PM	
2. Action Items	
2.1 Approval of Agenda	
CONCLUSION	Motion to approve by Diana, seconded by VP Sabanos – agenda approved
2.2 Approval of 11/17/2025 PD Committee Meeting Minutes	
CONCLUSION	Motion to approve by Cat, seconded by Diana – minutes approved
3. Information/Discussion Item(s)	
3.1 PD Committee Co-Chair Election	
CONCLUSION	Jessica Luedtke was elected as PD Committee Co-Chair
3.2 Classified Professional- Professional Development	
INFORMATION	• STAR Conference planning underway; theme continues Fall Convocation message • Venue poll forthcoming (North City or Chávez) • Classified PD Advisory Committee collecting survey data • CPEC 1.0 cohort (10 participants) completed; strong feedback; CPEC 2.0 planned for spring
3.3 Spring Institution Day & Flex Day (Jan 20–21, 2026)	
INFORMATION	• Institution Day at SD Central Library with keynote, breakout sessions, Zumba, and meditation. • Flex Day to include Safe Zone, strategic communication, and additional workshops.
3.4 PD Committee Picture for PD SharePoint page	
CONCLUSION	Committee screenshot taken for PD SharePoint page
3.5 Resource Allocation Requests	
INFORMATION	Review scheduled for February; materials to be sent in advance
3.6 Future Conference Application Workshop	
INFORMATION	Workshop planned to help applicants strengthen conference proposals and align with institutional goals
4. Roundtable	
INFORMATION	• Megan: Restorative practices inquiry; willing to share contacts • Carla & Esteban: Update on restorative practices vendor search; new partnership in development with USD practitioners • Esteban: DEIAA retreat; Spring Institution Day student panel planning; continuation of community conversations; launch of Anti-Ageism Task Force • Diana: ESL holiday gathering & silent auction fundraiser for student basic needs • Kat: 2026 scholarship applications open
5. Adjournment: Meeting adjourned at 2:57 PM	
Next Meeting: 1/12/2026 at 2:00	

Minutes submitted by: Debi King **Minutes approved:** By Committee 1/12/2026