SAN DIEGO COLLEGE OF CONTINUING EDUCATION

Professional Development Committee

MINUTES - Monday, February 9, 2026 **2:00 – 3:00 PM** **Zoom virtual meeting**

Members Present:	Diana Vera-Alba, Jackie Sabanos, Carla Grossini-Concha, Lily Gonzalez, Maureen Rubalcaba, Esteban Alvarado, Cat Prindle, Denise Munoz, Jessica Luedtke, Patty Lopez, Tammy Krasne, Megan Leppert
Not Present:	Michele Madrid-Novak, Veleka Iwuaba, Floreniza (Carla) Yumul
AGENDA	
1. Call to Order 2:02 PM	
2. Action Items	
2.1 Approval of Agenda	
CONCLUSION	Motion to approve by Megan, seconded by Lily – agenda approved
2.2 Approval of 1/12/2026 PD Committee Meeting Minutes	
CONCLUSION	Motion to approve by Diana, seconded by Esteban – minutes approved
3. Information/Discussion Item(s)	
3.1 Resource Allocation Request Review (FY26–27)	
INFORMATION	The committee reviewed project-based professional development-related resource requests. Discussion centered on clarifying which portions of each request aligned with employee professional development versus student programming or operational costs. Key themes included: • Distinguishing employee PD components from student-facing costs. • Clarifying unclear budget totals. • Identifying requests requiring additional detail before committee support. • Reinforcing that the committee's role is to determine whether requests meet professional development criteria and readiness. Highlighted requests included: • Hospitality & Culinary Arts – Conference-related PD for faculty tied to national competitions. • Business Accounting & Entrepreneurship – Faculty attendance at PMI Conference. • Child Development – Branding initiative with PD component; committee requested clarification on training costs. • Healthcare (Vocational Nursing) – Membership fees for faculty PD. • ILT (Instructional Learning Technologies) – Required conference attendance for testing certification and instructional alignment. • PRIE – PD Flex Consultant Funding – Ongoing institutional speaker/consultant series. • Passport to Success Program – welcomes in new employees to CE, so it gives them an arc of a year of professional development through workshops. They're mentored, and we get them involved in interacting with people throughout SCCCE/SDCCD • IT – DEF CON Conference – Faculty professional development aligned to industry standards. • Skilled & Technical Trades (Plumbing) – Backflow protection training; concerns remain regarding implementation readiness and lab space. • Counseling Career Transition Team – Budget discrepancies noted; clarification required. • STAR Conference (Classified Professional Conference) – Annual classified-focused PD event aligned to institutional priorities. Suggestion: Next year provide training specifically for Resource Allocation process
ACTION ITEM	Committee members were instructed to submit agree/disagree responses and comments in the shared spreadsheet by the end of day Wednesday for consolidated response to Administrative Services.
3.2 Classified Professional Conference Request Review	
INFORMATION	A request from Sandy Hamill, Job Development & Placement Specialist, to attend the ACC Spring Annual Conference (March 10–13, Dana Point) was presented. The request aligns with institutional goals and dissemination requirements. The committee previously delegated approval authority to the Chair for these applications.
CONCLUSION	Funding approved by committee
3.3 Community Conversations	
INFORMATION	Spring Community Conversation scheduled for February 19, 2026 (2:30–4:30 p.m., Chavez Campus). Session will build on prior keynote and current campus climate discussions. Members were encouraged to promote attendance.
3.4 CPEC 2.0	
INFORMATION	• Launch date: February 27, 2026 • Open to prior CPEC 1.0 participants • Future Train-the-Trainer opportunity planned for summer • Fall 2026 cohort will restart at 1.0 level
3.5 Loretta Ross Event	
INFORMATION	Nationally recognized scholar and activist Loretta Ross will present as part of the institutional theme alignment and PD programming; March 18, 2026 at Chavez Campus, 10:00-10:30 a.m.
3.6 Spring Diversity Book Club Selection	
INFORMATION	*"Calling In: How to Start Making Change with Those You'd Rather Cancel".* Members encouraged to attend and promote.
3.7 Passport To Success Rebrand Review	
INFORMATION	Materials will be circulated via email for feedback due to time constraints.
3.8 Governance Handbook Update	
INFORMATION	Governance revisions were presented to reflect SPAA representation as a distinct constituent group. Proposed Change: • Maintain four classified professionals (including one Instructional Assistant). • Add one SPAA representative (separate designation).
CONCLUSION	Changes unanimously approved by committee
5. Adjournment: Meeting adjourned at 3:09 PM	
Next Meeting: 3/9/2026 at 2:00	

Minutes submitted by: Debi King **Minutes approved:** By Committee 4/13/2026